

## **Culminating Senior Project 2008-2009 Calendar** (Updated as of August 2008; may be updated periodically.)

***NOTE:** Seniors in the **Running Start** program need to meet all of the deadlines set below, unless otherwise indicated or notified. Items due should be turned in to the Culminating Senior Project Coordinator by 3:10 p.m. on the dates indicated.*

<u><b>Date(s)</b></u>	<u><b>Experience</b></u>
-First week	<b>Review of Culminating Senior Project</b> – in Senior English class.
-September 4	<b>Culminating Senior Project informational meeting</b> – 7:00 p.m. All seniors and/or a parent or guardian, <i>including those in the Running Start program</i> , need to attend.
-September 8	<b>First draft of project proposal due</b> – in Senior English class (parent signature not necessary on this draft).
-September 15	<b>Revised project proposal due with parent signature</b> – in Senior English class.
-September 26	<b>Letter to mentor due for review</b> (if student has a mentor) – in Senior English class.
-October 7	<b>Final signed letter to mentor and all forms to go to mentor due</b> (if student has a mentor) – in Senior English class.
-October 29	<b>All forms completed by mentor due</b> – in Senior English class (Culminating Senior Project Coordinator will collect from Senior English teachers).

Once project proposal has been approved, and all permission forms are completed and turned in, project may begin. Students not meeting these requirements will be contacted by Culminating Senior Project Coordinator.

-Week of November 3-7	<b>Review of Culminating Senior Project requirements</b> – Senior English class and/or senior advisors and/or Culminating Senior Project Coordinator. <i>Running Start students review on their own, or contact Culminating Senior Project Coordinator if needed.</i>
-November 10 to December 8	<b>Project progress check #1</b> – Culminating Senior Project Coordinator will check Culminating Senior Project time logs. <i>Running Start students need to check in with Culminating Senior Project Coordinator with project time log not later than 3:10 p.m. on December 8.</i>

- November 25      **Research paper: preliminary thesis due** – in Senior English class.
  
- December 3      **Research paper: final thesis statement due** – in Senior English class.
  
- December 8      **Research paper: Note cards due** – in Senior English class.
  
- December 10     **Research paper: final outline of paper due** – in Senior English class.
  
- December 12     **Research paper: first draft without conclusion due** – in Senior English class.
  
- December 19     **Research paper: second draft with conclusion and citation page due** – in Senior English class.
  
  
- January 7        **RESEARCH PAPER: COMPLETED FINAL DRAFT DUE** – in Senior English class.
  
- January 12      **All students with mentors: If your mentor hasn't been able to complete paperwork or had time to help you with your project, it's time to find a new mentor or pursue your project without one.** See Culminating Senior Project Coordinator for assistance if needed.
  
- February 2-12   **Project progress check #2** – Culminating Senior Project Coordinator will check Culminating Senior Project time logs. *Running Start students need to check in with Culminating Senior Project Coordinator with project time log not later than 3:10 p.m. on February 12.*
  
- February 27     **FINAL COPY OF CULMINATING SENIOR PROJECT TIME LOG DUE** – senior advisors. *Running Start students turn in to Culminating Senior Project Coordinator by 3:10 p.m.*  
**Sign up for March 16-19 mandatory practice presentation session** – senior advisors. *Running Start students need to schedule a practice presentation session through the Culminating Senior Project Coordinator not later than 3:10 p.m.*
  
- March 16-19     **Mandatory practice presentations** – facilitated by senior advisors and Culminating Senior Project Coordinator. Students who do not present on these dates or whose presentation is inadequate will need to reschedule a practice presentation through senior advisors or through Culminating Senior Project Coordinator.

- March 19            **Equipment requests (audio-visual, etc.) for final Culminating Senior Project presentations due** – Culminating Senior Project Coordinator.
- April 10            **PROFESSIONAL PORTFOLIO DUE** – in advisory.
- April 13,14,20,21    **FINAL CULMINATING SENIOR PROJECT PRESENTATIONS** – all students will be assigned a date and time. Do not schedule any other obligations on these days or evenings. We are unable to schedule around your work schedule, etc.
- By April 30        **Thank you letters to mentors and panel members** – highly recommended.